

TOUR INFORMATION & GUIDELINES

Please read this information in order to avoid delays!

A copy of this document should be given to all teachers within your group. Teachers and adults are responsible for the behavior and safety of the children they bring into the building. The Tour Office reserves the right to end a tour at any time if the group is not receptive and cooperative.

TOURS ARE LIMITED TO 120 TOTAL PEOPLE !!!

PARKING

- Drivers need to bring visitors to the West doors of the State House via Robert D. Orr Plaza (the only access to this street between the Government Centers is via West St.).
- **Under no circumstances may buses remain parked on Robert D. Orr Plaza or on Senate Ave.**
- Buses may park at the Indianapolis Zoo for a fee of \$6.00.

NEW SECURITY MEASURES

- Public access to the building is now available at the west, lower doors or the east doors at the top of the steps. The **ONLY** handicapped entrance is at the west door.
- **Weapons are restricted within the Capitol building. Every visitor will be required to go through metal detectors upon entering the building.**

GENERAL

- Tour groups must remain quiet as state business is being conducted throughout the building
- Due to new security measures now in effect for the North and South Government buildings, we are able to change our sack lunch policy in the State House. All groups bringing sack lunches may now bring them through the State House security with the children. We will have a cart at the Information Desk on the main floor to store them until after your tour. We will then escort you through the tunnel security, halfway to the cafeteria where you can take them the rest of the way. If we have personnel available we will go all the way to the cafeteria with you.
- **The only Government Center area with space available for having sack lunches is the South Cafeteria.**
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 - To purchase lunches at the Capitol cafeteria call 317-233-4354.
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We are looking forward to your group's visit !!
The Capitol Tour Office, 317-233-5293

